

CONFERENCE FEES

The Conference Fee covers:

- All plenary and workshop sessions (including Nordic Day based on pre-registration and availability)
- 2 lunches during conference
- All coffee breaks
- Formal reception
- Gala Dinner

Not included in the conference fee:

- Hotel accommodation
- Travel to venue

Social Companion Fee is a contribution towards the Gala Dinner costs. The social companion has no access to any of the conference sessions, lunches or coffee breaks.

PAYMENT OF DELEGATE PLACE

1. Payment must be received by The European Social Network (ESN) prior to the Conference. ESN reserves the right to deny access to the Conference to any delegate who has not paid their Contribution Request before the start of the event.
2. If payment is made shortly before the Conference (e.g., up to 7 working days before the event), delegates are required to show evidence of this payment in case the payment has not yet been recorded by ESN.

DELEGATE CANCELLATIONS

1. Cancellations must be sent in writing to essc@esn-eu.org on or before **Wed 31 May 2023**.
2. A 15% **administration charge will be levied** for every cancellation received on or before **Fri 29 April 2023**.
3. A 50% **administration charge will be levied** for every cancellation received between **Fri 29 April 2023** and **Wed 31 May 2023**.
4. There is **no** refund for cancellations that are received after **Wed 31 May 2023**.
5. You can modify the name of the delegate at any time by contacting essc@esn-eu.org with substitute delegate details until **Friday 9 June 2023**.
6. Registration as a delegate for this event constitutes the acceptance of these Terms & Conditions.

PRIVACY

1. Any personal information we collect from this website will be used in accordance the General Data Protection Regulation (GDPR) which applies across the European Union. Our use of your personal data is subject to your instructions, GDPR, other relevant applicable laws and our professional duty of confidentiality.
2. ESN will retain each delegate's contact details in their database in order to send them information concerning the annual European Social Services Conference.
3. You have the option to opt out of ESN communications at any point if you request it to ESN by contacting communications@esn-eu.org.
4. ESN will not at any time share your contact data with any third party unless previously authorised.
5. ESN usually takes photography and video recordings during the conference for promotional purposes. By registering for the conference, you are authorising ESN and the ESSC partners to use these pictures and videos for informational and promotional use only. However, they will not at any time be distributed to any third party.